

Rental Properties Checklist

Rental income and expenses:

Rental property address: _____

Revenue

\$ _____

Expenses

Please provide us with the following amounts:

Advertising	\$ _____
Insurance	\$ _____
Interest	\$ _____
Office Expense	\$ _____
Professional Fees (Accounting, Legal)	\$ _____
Management and Administration fees	\$ _____
Maintenance and repairs	\$ _____
Salaries, wages and benefits	\$ _____
Property Taxes	\$ _____
Travel (airfare, hotels, transportation)	\$ _____
Utilities	\$ _____
Motor Vehicle (see T1 checklist for details on auto)	\$ _____
Supplies	\$ _____
Other Specify: _____	\$ _____
Other Specify: _____	\$ _____